



□ Evaluation sheet

		I found it rather:					
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1. Introduction/end	motivating attracting attention concentrated						doesn't attract any attention
2. Structure	clear						cannot be recognized
3. Development	good determined						dragging/lengthy, erratic
4. Concentration on points of emphasis	adequate						none
5. Activating participants	strong, receiver-oriented						does hardly activate participants sender-oriented
6. Choice of words	vivid, precise						boring, moderate
7. Gesture, miming, bodily posture	vivid, expressive						tired, expressionless
8. Articulation	clear accentuated demanding						inarticulate, droning monotonous
9. Speaking tempo	understandable adequate						fast slow
10. Expletives (äh)	none						often
11. Redundancy	little						much
12. Pauses	correct						wrong
13. Overcomplicated/ encapsulated sentences	none						many
14. Eye contact	much						little
15. Questioning technique	good logical authentic						no questions blurred pseudo
16. Comparisons, examples	fitting, stimulating						none wrong
17. Reaction to unforeseen events	sensitive, without losing self-control						clumsy brusque
18. Use of audiovisual aids / presentation aids	adequate attracting the audience's attention						none unskilful or wrong

Please use this evaluation sheet when observing your team members